

College Holidays

1. Procedure Summary Statement

To establish College-observed holidays.

2. Definitions

N/A

3. Procedure

1. The College will be closed in observance of the following holidays:

1. Independence Day	1 work day	July fourth or nationally observed day
2. Labor Day	1 work day	First Monday in September
3. Thanksgiving Holiday	2 work days	Fourth Thursday and the following Friday in November
4. Christmas Holiday	3 work days	To be determined by the College President in consultation with the President's Council
5. New Year's Holiday	2 work days	To be determined by the College President in consultation with the President's Council
6. Easter Holiday	2 work days	To be determined by the College President in consultation with the President's Council
7. Memorial Day	1 work day	Last Monday in May

2. The College President may also declare the College closed as deemed necessary or appropriate

